

	<u>Name</u>	<u>Company</u>	<u>Stakeholder Category</u>
Attendees	Dawn McGregor	Union Gas	Gas/Oil Distribution
	Shane Hart	Competers	Equipment Manufacturers & Suppliers
	Ritwik Uban	Rogers	Telecommunications
	Brandon Denton (Co-Chair)	Ontario One Call	One Call
	Chihiro Kanai	Accu-Link	One Call
	Michael Abate	Enbridge Gas Distribution	Gas/Oil Distribution
	Stan Swan	Rogers	Telecommunications
	Jim Douglas	ORCGA	Staff
	Lori O'Doherty	ORCGA	Staff
	Richard Durrer (Co-Chair)	Accu-Link	One Call
Lyndsay McGrath	Enbridge Gas Distribution	Gas/Oil Distribution	
Regrets	Keith Young	Bell	Telecommunications
	Kevin Decaire	Powerstream	Electrical Transmission
	Gerry Coderre	Bell	Telecommunications
	Cher Burger	Hydro One	Electrical Transmission
	David Yawney	Toronto Hydro	Electrical Transmission
	Heather Gingell	Enbridge Gas Distribution	Gas/Oil Distribution
	Corina Emde	Union Gas	Gas/Oil Distribution
	Rob Jollymore	G-Tel	Locator

ORCGA R&E Committee Minutes
 Sept. 25, 2014
 Accu-Link 335 Unit 7 Guelph, Ontario 9:00am – 3:00pm

Item#	Item	Action Items
1.0	<p>Welcome/Introductions</p> <ul style="list-style-type: none"> Richard welcomed everyone and introduced Brandon Denton, Ontario One Call as the new co-chair of R&E We thanked Lyndsay McGrath, Enbridge for your time as Co-Chair Round table introductions were made 	
2.0	<p>Review minutes and Action items from May 15, 2014 Approved: Stan Swann Seconded: Richard Durrer</p> <p>Review minutes and Action items from July 7, 2014 Approved: Brandon Denton Seconded: Chihiro Kanai</p> <p>Review minutes and Action items from Aug. 22, 2014 Approved: Richard Durrer Seconded: Stan Swan</p>	
3.0	<p>DIRT Report 2014 Ask for testimonials & Case Study's from all DIRT users by Oct. 1, 2014. Those below sit on R&E and are looking for them to be the leaders</p> <ul style="list-style-type: none"> Cher Burger, Hydro One Dawn McGregor, Union Gas Mike Abate, Enbridge Ritwik, Rogers Keith Young David Yawney Karen Santucci <p>Ask for a case study from Homebuilders Association/OSWCA/Utilities</p> <p>Industry Spotlight</p> <ul style="list-style-type: none"> Lac 	

- Patrick McMannus, Sewer & Watermain

Cover for 2014

- Committee agreed that the cover would be the same
- This keeps consistency and uniformity
- Try and fill in the white space and enlarging the shovel

Enhancements for 2014

Rogers uses the following classifications:

- Telecom – Distribution = coax
- Gathering = trunk
- Transmission = Fibre

New Chart

- Locates per damages or damages per locate requests

Damages per 1000 locates or per 1000 notifications

- ORCGA reports per 1000 notifications
- You cannot dig with you one call request
- One locate request can be for an entire project
- For every one locate request sent in – there can be up to 7 notifications sent out
- You have 7 chances of hitting infrastructure

Any changes to DIRT

- Any changes to dirt MUST be made through a BP proposal with the CGA
- There are many infrastructure owners that input into multiple DIRT files (example: Bell & Rogers – Ontario/Quebec/BC) (Transcanada – CGA and across Canada)
- DIRT remains as an international reporting tool
- Rogers reports monthly on damages that happen in Ontario compared to Quebec, therefore the reporting must be using the same criteria.

CCGA DIRT

- 4.0
- We need to make sure that we are reporting on the same criteria

Root Cause Tip Card –

- 5.0
- Review current Root Tip Card
 - Changes made and will be reviewed at the next meeting

DIRT Proposal CGA

- 6.0
- Lori presented two suggestions made by Quebec CGA.
 - Committee could not support these changes and was concerned on the methodology with these.
 - Example: Moving Agriculture out of green and create a new category; move railroad from Street & Road, into construction

2014 & 2015 Fall Expo

R&E had many comments surrounding the 2014 Fall Expo

- More sessions and reduce the number of attendees to keep more people on the blvd. and with the vendors
- Walk through the vendor tent in order to get to the blvd or to the sessions.
- Give out two tickets at registration: 1 for lunch 1 for a gift bag at the end or have the booths on the blvd give out something as an incentive.
- HELLO my name is.....

7.0 **Suggested 2015 schedule:**

- 8:00 – 8:30 Registration opens – coffee and treats (add bananas)
- 8:30 – 9:30 3 sessions
- 10:30 – 11:30 3 sessions
- 11:30 – 1:00 Lunch
- 1:00 – 2:00 3 sessions

Booths are open from 8 – 1 make sure this timing is shown on the invitation

Twitter -

- 7.0
- Dawn to create 10 tweets based on the new findings of the 2013 DIRT Report
 - Add to the agenda for Feb. 2015

Excavator of the Year

- 7.0
- The task team has made a reduction to the list “Type of work” and would like to forward the request to ON1Call for consideration

2015 Dig Safe

- 8.0
- Dig Safe will have 13 kick offs
 - More information to follow in Feb. 2015
 - Dig safe events have increased each year.
 - Encouraging all member companies to host a Dig Safe day within their own company

CCGA Best Practice Version 1

- 9.0
- The CCGA Best Practice Version 1.0 will be released at the CCGA Conference Oct. 28,2014
 - All members will receive a hard copy late November.

ORCGA Update

- 10.0 [CCGA Best Practice Version 1 - 2014](#)

- To be released Oct. 28 at the CCGA Conference
- ORCGA members will be mailed a copy of the CCGA BP Book end of November
- Additional Copies will be available for purchase by e-mailed office@orcga.com

Dig Safe 2015

- 2015 Dig Safe Kick off will be taking place in all 13 Geographic Councils across the province.
- ORCGA Staff will be contacting the Mayors in each of these areas and co-ordinating a “kick-off” event and asking for a proclamation from each Mayor
- Work to begin on this following the 2014 Election
- ORCGA is planning on 53 Dig Safe Events in 2015
- Aim is to have 100 Member Companies participate in a member initiated Dig Safe Day to promote damage prevention within.

Golf 2015 - June 17, 2015

- 2015 Golf tournament will be held at Deer Creek Golf & Country Club, Ajax, Ontario
- We have blocked off 4 – 9’s allowing for 288 golfers
- In 2014 the tournament was sold out in 10 days with 216 golfers.
- Don’t delay in registering early 2015

Fall Expo 2014

- Fall Expo 2014 was held in Milton, Ontario Sept. 2014.
- Over 200 people attended and increase in attendance of ?%
- Education & Events Committee are reviewing opportunities for 2015

Symposium 2015

- Feb. 10 – 12, 2015 at Sheraton on the Falls, Niagara Falls, Ontario
- Information attached
- 50% sold out
- Visit orcga.com for more details.

Rodeo 2015

- 2015 Rodeo location has not yet been determined.

ORCGA Staffing

- ORCGA will be hiring a Vice President early 2015.
- Posting has come down and interviews scheduled
- Vice President will step into the President role mid 2015
- Senior Manager position will be posted early 2015.

Membership

- ORCGA membership drive is in full swing
- We are reaching out to all members to promote the ORCGA
- We need your help to bring excavators/contractors/utilities to the table
- Please e-mail office@orcga.com with any contacts you may have.

Publications

- Education & Events Committee are currently working on revising the following:
 - 1) Dig Safe brochure
 - 2) Colouring Book
 - 3) Dig Safe Wallet card
 - 4) Dig Safe Pen

Round Table

- No issues or concerns

Next meetings:

Feb. 10, 2015 – Symposium; Sheraton on the Falls. 12:00 – 4:00

May. 12, 2015 – Location to be determined

11.0